

## **Instructions for Preparing Your Bank Documents**

Your bank documents should be prepared in the following way:

- 1. The bank statement should be on the bank's official stationery.
- 2. The bank statement should include the name of account holder. The account holder should be the student or another person\* who will pay for the student's tuition and fees. The name should be written in the English alphabet.
- 3. The date on the bank statement must be no more than 3 months old.
- 4. The amount of money in the account must show a minimum of USD\$6,442 or currency equivalent.

\*Please note that if the student is not the account holder, the person paying for the student's tuition, fees, and living expenses should complete the **Statement of Financial Sponsorship** below. The name of the person on the **Statement of Financial Sponsorship** below should be the same name as the account holder on the bank document.

| Statement of Financial Sponsorship                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date:                                                                                                                                                                  |
| Student Name:                                                                                                                                                          |
| Sponsor Name:                                                                                                                                                          |
| Sponsor's Relationship to Student:                                                                                                                                     |
| This statement is to certify that I agree to pay all expenses for the above-named student for the Intensive<br>English Program at the Georgia Tech Language Institute. |
| Signature of Sponsor:                                                                                                                                                  |